



## **TRANSPORTATION ASSISTANT/VICTORIA (1 Positions available)**

To Apply click here. [ONLINE APPLICATION FORM](#)

### **Description**

Transportation Assistants at Camp Misawannee are responsible to the Transportation Lead. Works directly with transportation lead and transportation director. The prime concern of the Transportation Assistant is to ensure the transport of all campers from Swartz Bay Ferry Terminal to Camp Misawannee in Sooke, BC.

### **Time Commitment**

The role of a Transportation Assistant would require one to 2 hours in June. In July approximately 4-6 hours on July 30.

### **Dates**

Camp Misawannee runs for one week at the end of July into early August. July 28-August 4, 2024. Camper Departure date is July 30, 2024.

### **Duties and Responsibilities**

- Responsible to the Transportation Lead
- Coordinates with Team Lead during pre-departure day briefing - to review roles and expectations on departure day.
- On departure day - helps to set up check -in for campers at the ferry terminal.
- Assists with check in of campers and collection of required paperwork/medicines from each camper.
- Assist parents with any questions or concerns they may have regarding the trip to camp for their daughter(s).
- Supervision of campers at the ferry terminal in Tsawwassen until they go through the gates to the departure lounge.
- Collaborates with Transportation Lead with # of campers checked in, remaining campers to arrive.
- If required, contacts families who have not arrived to check in.

January 2024