



CAMP MISAWANNEE ACTIVITY DIRECTORS

Description

The Activity Director and their Activity Assistant(s) are responsible for planning and running all activities within their designated activities.

Time Commitment

Activity Directors and Activity Assistants will require 2 to 4 hours each month from May to July, and during camp would require 8 to 10 hours per day.

Dates

Camp Misawannee runs for one week at the end of July into early August. 2024 camp staff dates are July 2-5 for daycamps, and July 28-August 4 for overnight camp.

Duties and Responsibilities

Activity Directors are responsible for planning and providing activity specific (sports, lake, crafts, drama) content to the campers as well as working with their Assistant Activity Directors and helping to set them up for success. Activity Assistants are intended to support their Activity Directors in planning and facilitating all activities. Report to Head Activities Director.

May - July: Preparing supplies

- **CRAFTS:** Approximately **4 hours of planning, 2 hours of supply purchasing and 2 to 4 hours of making examples [8 to 10 hours]**
- **SPORTS:** Approximately **6 hours of planning and 2 hours of supply preparation [8 hours]**
 - **ARCHERY:** Approximately **1 hour of planning [1 hour]**.
 - **SURVIVAL:** Approximately **3 hours of planning and 2 hours of supply purchasing [5 hours]**
 - **OTHER ACTIVITIES:** Approximately **2 hours of planning [2 hours]**
- **WATER SPORTS / LIFEGUARD:** Approximately **4 hours of planning [4 hours]**
 - **CANOE:** No significant pre-camp prep.
 - **PADDLE BOARDS:** No significant pre-camp prep.
- **DRAMA:** Approximately **10 hours of planning [10 hours]**

During camp:

- Activity staff have their specific responsibilities (listed below); in between these duties, they support the cabin staff, keep the general areas of the camp clean and neat, help with washing dishes between meals, supervise campers on trips, and support other activity staff.



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CRAFTS: The crafts director is responsible for preparing the crafts program and purchasing all necessary materials (reimbursed) prior to camp. It is important that she consults with directors prior to camp and that she uses as much on hand material as possible. She is expected to set up, supervise, and clean up after each craft session. She should also be prepared to lead craft activities on rainy days. The crafts assistant supports the crafts director in all these activities. They are responsible for an inventory list and a neat storage of materials at the end of the week. Special tasks include camp awards.

SPORTS: The sports director is responsible for preparing the sports program and purchasing any necessary materials prior to camp. She supervises all morning sports and evening games. She is also responsible for campfire activities. Prior to an evening campfire, she must ensure that wood is collected, sand bucket is full, etc. The sports director is also expected to lead two hikes throughout the course of the week. The assistant sports director supports the sports director in all these activities. They are responsible for an inventory list and a neat storage of materials at the end of the week.

ARCHERY: The archery instructor is expected to teach staff safe range practices during the staff training days. She will lead four sessions during camp teaching campers the basics of shooting with a bow and arrow while also maintaining safe practices. The assistant sports director supports the instructor in all of these activities. They are required to keep the archery equipment neat and secure throughout the camp sessions.

SURVIVAL: The survival instructor is expected to prepare and lead interesting sessions for the campers throughout camp, teaching them useful skills for wilderness survival (lighting a fire, building a shelter, etc.). She should prepare more complex activities for older campers.

WATER SPORTS / LIFEGUARD: The lifeguard is expected to be fully certified prior to camp and to be on duty for all waterfront activities. She is also responsible for giving presentations on waterfront safety to both campers and staff. During staff training days, she will lead the safety workshop and run the staff through important safety drills. The assistants support the lifeguard in all of these activities. The Lifeguard is responsible for keeping the waterfront area clean and safe throughout the camp.

CANOE: The canoe instructor is expected to teach staff rescue techniques during staff training days. She will lead outings during which she teaches beginners the basics of canoes and supervises experienced ones. The canoe instructor is also expected to lead two long canoe trips during the course of the week. The assistant supports the instructor in all of these activities. They are required to keep the canoe equipment neat and secure throughout the camp sessions.

DRAMA: The drama instructor is expected to prepare performance based activities for campers, as well as acting or dance based skills to learn throughout camp and perform at the end of camp. Generally, drama activities will include skit practice that each cabin will perform at the end of camp. The drama instructor and assistants are responsible for facilitating cabin cheers at the beginning of camp, and camp wide events such as the talent show and skit performances.

ALL ACTIVITY DIRECTORS: Additional roles include leading ice breaker games, filler games, and campfire songs.